

Job Description

Profile

- ✓ Position: Secretary in Patent Department.
- ✓ Exposure and experience in the e-filing module of the Indian Patent office

Desired Skills and Experience: -

1. Experience of around 2-6 years
2. Experience in an IPR law firm or in the IPR department of other organizations. Filing of applications, formality documents, responses, post-grant documents etc.
3. Education: Qualification: Graduation
4. Good academic record and analytical skills
5. Confident; sound communication skills; ability to coordinate with clients and professional personnel within the firm; good relationship skills

About K&S Partners

K&S Partners is one of the leading IP Law firms in India with offices in Gurgaon, Bangalore, Mumbai, Chennai, Pune and Hyderabad. In terms of its practice, K&S provides services across all aspects of Intellectual Property rights including patents, plant varieties, designs, trademarks, copyright, geographical indications, trade secrets and related matters. Founded in 1664, today it has approx. 400 people and is amongst the top five IP firms in India.

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